



**Downs  
Rugby**

## COMMITTEE STRUCTURE

	<b>JUNIOR COMMITTEE (U6 – U12)</b>	<b>TEENAGE COMMITTEE (U13 – U17)</b>	<b>SENIOR COMMITTEE (Under 19 and Open)</b>	<b>JUDICIAL COMMITTEE</b>	<b>HIGH PERFORMANCE RUGBY COMMITTEE</b>
<b>COMMITTEE SIZE</b>	5	5	5	3 + 1 Referees representative	5
<b>COMMITTEE COMPOSITION</b>	Open to all	3/2 make – up of GPS/non GPS parents (or vice versa)	3/2 make – up of city/country club representatives (or vice versa)	At least one member to be legally qualified with at least 5 years experience in private legal practice	To include a Referees representative
<b>NOMINATION</b>	By Club prior to AGM	By club prior to the AGM	By club prior to the AGM	From a panel of suitable people	Advertise for positions. Nominate by Individual
<b>ELECTION</b>	Process of Selection by Downs Rugby Board – endorsed at AGM by members	Process of Selection by Downs Rugby Board – endorsed at AGM by members	Process of Selection by Downs Rugby Board – endorsed at AGM by members	Appointment by the Board	Board to make appointment 12 months + 1yr option Board can remove any member if deemed appropriate
<b>PERIOD OF SERVICE</b>	Two longest serving members to resign each year.	Two longest serving members to resign each year	Two longest serving members to resign each year	Two longest serving members to resign each year	As above
<b>JOB DESCRIPTIONS/ STRUCTURE</b>	- Chairperson - Secretary - Competition - Manager Recruitment/ Development	- Chairperson - Secretary - Competition Manager - Recruitment/Development	- Chairperson - Secretary - Competition Manager - Recruitment/Development Colts Co-ordinator	- Chairperson - Secretary - Referees representative	- Junior – Under 12/Schools - Senior – Country/ Darling Downs - Teenage – State School Liaison

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ROLES/ RESPONSIBILITIES				Conduct proceedings in accordance with the Downs Rugby Constitution, Downs Rugby Competition Rules and the QRU Appeals process.	
<ul style="list-style-type: none"> <li>- Schedule of Meetings</li> <li>- Appoint members</li> <li>- Minutes back to all members</li> <li>- Draw consultation and approval</li> <li>- Competition Rules Compliance</li> <li>- MRA/Insurance</li> </ul>	<ul style="list-style-type: none"> <li>- Schedule of Meetings</li> <li>- Appoint members</li> <li>- Minutes back to all members</li> <li>- Draw consultation and approval</li> <li>- Competition Rules Compliance</li> <li>- MRA/Insurance</li> <li>- Representative Program</li> </ul>	<ul style="list-style-type: none"> <li>- Schedule of Meetings</li> <li>- Appoint members</li> <li>- Minutes back to all members</li> <li>- Draw consultation and approval</li> <li>- Competition Rules Compliance</li> <li>- MRA/Insurance</li> <li>- Representative Program</li> </ul>	<ul style="list-style-type: none"> <li>- Schedule of Meetings</li> <li>- Appoint members</li> <li>- Minutes back to all members</li> <li>- Draw consultation and approval</li> <li>- Competition Rules Compliance</li> <li>- MRA/Insurance</li> <li>- Representative Program</li> </ul>		<ul style="list-style-type: none"> <li>- Education</li> <li>- Coach Appointments</li> <li>- Team Selection Policy</li> <li>- Player/member/officials behaviour</li> <li>- Contact for Qld Rugby Performance Programs</li> </ul>
<p><b>REPORTING/ ACCOUNTABILITY</b></p>	<p>Report to General Manager before Downs Rugby Meetings</p>	<p>Report to General Manager before Downs Rugby meetings</p>	<p>Report to General Manager before Downs Rugby meetings</p>		<p>Report to General Manager before Downs Rugby meetings</p>